

GOVERNMENT OF THE VIRGIN ISLANDS
Office of the Governor

VIRGIN ISLANDS ENERGY OFFICE

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ENERGY EFFICIENCY & RENEWABLE ENERGY
REBATE PROGRAMS

OCTOBER 1, 2009 – APRIL 30, 2012



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INFORMATION PACKAGE

PURPOSE

The Virgin Islands Energy Office (VIEO) was created in 1974 by Executive Order, and operates under the Office of the Governor. The VIEO offices are located at No. 45 Estate Mars Hill, Frederiksted, St. Croix and Cyril E. King Airport, in St. Thomas.

The American Recovery and Reinvestment Act (ARRA) Renewable Energy and Energy Efficiency Rebate Program goal is to offset the higher initial costs of energy efficient and renewable energy products by way of offering the consumers of the Territory financial incentives to conserve energy.

The programs enable residents to purchase high rated energy efficient and renewable energy products to reduce our dependence on fossil fuel. The benefits to consumers and the environment are:

- ◆ Incentives and opportunity for consumers to make energy efficient and renewable energy source purchases
- ◆ Cash back payments (rebates) to consumers on eligible items
- ◆ Consumers experience energy savings.
- ◆ Track the energy savings
- ◆ Record the carbon footprint for the territory

The program will focus on energy efficiency, renewable energy, and specific products certified by the U.S. Environmental Protection Agency's (EPA) Energy Star program.

Consumer surveys and semi-annual reports from vendors, to include number of jobs created and retained, number and size of renewable energy systems purchased and installed, will assist the VIEO in tracking energy savings, and record the carbon footprint on the environment. The results of the surveys will be used to evaluate the effectiveness and public's awareness of the programs and report information mandated by the American Recovery and Reinvestment Act of 2009, Public law 111-5.

PROGRAM RULES AND REGULATIONS

- Incomplete and illegible rebate applications will not be processed.
- Applications not accompanied by **original** sales receipt will not be processed.
- Applications must be submitted within **30 days** of purchase date.
- All applicants and rebate vendors must complete IRS Form W-9 (Request for taxpayer Identification Number and Certification) – One time requirement.
- **REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDS; THEREFORE, THE PROGRAM MAY BE TERMINATED AT ANY TIME.**
- Eligible **Renewable Energy** products are available for purchase from local Virgin Islands businesses.
- **Off island purchase of major components for complete renewable energy system (as described on page 9) must be submitted with valid proof of a lower purchase cost (including shipping) from verifiable US mainland businesses to be eligible for a rebate. Resident must obtain and provide *VIEO two quotes from local vendors.***
- Eligible **Energy Star** products **MUST** be purchased in the Virgin Islands. *Items purchased from businesses where rebate applications are not available can be obtained at both V.I. Energy Office locations. Valid product identification including brand name, model number, and serial number **MUST** be listed as “active” on www.energystar.gov to be eligible for rebate.*
- **REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES**
- Applicants are *eligible for four purchases* per household or business **per program cycle**, and limited to one purchase of a particular rebate item. *For multi-dwelling consisting of three or more units, applicants are limited to a maximum of six purchases* per business **per program cycle.**
- Rebate vendors must have a current Virgin Islands retail business license.

- **Rebate offers apply to residents of United States Virgin Islands as stipulated by Act 7075. Rebate items MUST BE INSTALLED and utilized in the Territory. The VIEO reserves the right to request proof of residency i.e., Income Tax Documents.**
- The VIEO reserves the right to inspect purchased rebate items to ensure that they are installed at the address listed on the rebate application.
- Failure to install rebated item(s) at the address listed on the rebate application will result in disqualification and repayment of the rebate amount in full. Additionally, applications will be considered fraudulent. Submission of a false claim involving ARRA 2009 funds is considered a violation under the False Claims Act and will be reported to the US Department of Energy and/or the appropriate legal entity.
- Rebate items are subject to compliance with (i) section 1605 of ARRA 2009 (Public Law 111-5) requiring that all iron, steel and manufactured goods used are produced in the United States. Visit www.vienergy.org for detailed information.
- The VIEO reserves the right to add, delete, or change program rules at its discretion.
- ***Non-compliance with any of the program rules and regulations will result in debarment as a participating business.***
- **Lighting coupons are to be distributed at the point of purchase.** One \$5 coupon with the purchase of three single compact fluorescent light bulbs or one package of four or more; limit of five (5) coupons per customer per program year.
- One electric water heater timer per coupon, per customer, per program year.

VIEO RESPONSIBILITIES

1. Promulgate and distribute to local businesses informational package and program rules and regulations for the *ARRA RENEWABLE ENERGY*. Each package will include:
 - a. List of products approved by VIEO to be rebated and the amount.
 - b. Provide internet link via VIEO website (www.vienergy.org) for listing of approved renewable products to include photovoltaic panels, inverters, wind turbine generators, solar water heaters, charge controllers, and any other products listed as rebate items on pages 7 through 10.
2. Rebate forms and other documentation to include:
 - a. Customer Rebate application and instruction form
 - b. Energy Efficiency Discount Coupons (if applicable)
 - c. VIEO logo for posting at entrance/counter
 - d. Rebate program Impact Report form
3. VIEO will list former certified rebate dealer contact information on all rebate program flyers and www.vienergy.org website with direct link to website provided by dealer.
4. Conduct meetings and workshops for participating businesses.
5. Establish commencement and closeout dates per item.
6. Visit participating businesses at least twice, or more if necessary, per year.
7. Supply the necessary documentation to participating businesses.
8. Process rebates timely.
9. Provide public information/outreach about the rebate program.
10. Ensure participating businesses comply with all program rules and regulations.
11. Contact the VIEO at 773-1082, extension 2201, if you have any questions or require additional information.

DEALERS RESPONSIBILITIES

All participating businesses are required to:

1. Attend rebate meetings and participate in VIEO selected public outreach activities to promote rebate items (**meetings and selected events are mandatory**). Failure to attend without prior notification and approval will result in suspension from the program.
2. Place **two** ads per calendar year for energy efficient products available through the Rebate Program and identify the funding source of rebate as attributable to **American Recovery and Reinvestment Act of 2009 aka stimulus funds.** **Ads must be faxed to VIEO for review before being used.**
3. ****It is not permissible for dealers to use the VIEO logo for advertising purposes. Dealers can however, make mention that the product(s) is/are rebated by the VIEO.***
4. Provide the VIEO with a copy of current retail business license.
5. Assist customers in completing the rebate application and discount coupons; complete and sign "Dealer" portion of the form.
6. Provide rebate customers a numbered receipt indicating item(s) purchased has been **"Paid in Full"**.
10. Post VIEO logo at business entrance/counter.
12. **Maintain strict compliance with all program rules and regulations; failure to do so will result in debarment as a participating business.**
13. Submit "Rebate Program Impact Report" due April 30th covering 10/1 – 3/31, and October 10th covering 4/1 – 9/30 each calendar year during the program cycle of October 1, 2009 through April 30, 2012.

PROGRAM #1 - PRODUCT COMMENCEMENT & CLOSE OUT DATES

OCTOBER 1, 2009 – APRIL 30, 2012

SYSTEM COMPONENTS

	ITEMS	DATES	REBATE AMOUNTS
S O L A R	Photovoltaic Panels	10/1/09 – 4/30/12	\$3.50 PER WATT Maximum rebate on purchase of 2000 Watts (2KW) per program cycle: <u>10/1/09 – 4/30/12</u> (Maximum rebate \$7,000)
W I N D	Wind Turbine Generators (To include tower)	10/1/09 – 4/30/12	50% off purchase price (Maximum rebate \$7,000)
	Sine Wave Inverters (Must Be UL Approved)	10/01/09 – 4/30/12	50% off purchase price (Maximum rebate \$1,200)
	Battery Bank (Deep Cycle) <u>Must be a component of a new or existing Renewable electric system</u>	10/1/09 – 4/30/12	50% off purchase price (Maximum rebate \$3,000) (MUST be installed and operational within 1 year)
	Charge Controller	10/1/09 – 4/30/12	50% off purchase price (Maximum rebate \$300 (MUST be installed & operational within 1 year)

SOLAR WATER HEATERS

(WAPA)	<i>Loan Program</i>	(Any Size)	10/01/09 – 4/30/12	\$1,000
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ENERGY STAR

MODEL NUMBER MUST APPEAR ON THE www.energystar.gov WEBSITE AND THE

NUMBER “MUST” MATCH EXACTLY IN ORDER TO QUALIFY FOR THE VIEO ARRA REBATE.

RESIDENTIAL: Items ranging from \$200

BUSINESS: Items ranging from \$200

ITEM	REBATE AMOUNT	STIPLULATIONS
AIR CONDITION (Maximum Units) (3) Ductless Split /Mini-split (1) Small Central Air Window Unit	30% MAXIMUM Res - \$1,000 Bus - \$2,000	Res – up to 24,000 BTU Bus - up to 36,000 BTU
APPLIANCES (1) Clothes washer (1) Refrigerator (1) Water Cooler (2 Bus)	30% MAXIMUM - \$1000	Must be purchased in the US VI, Original sale receipt indicating, name, address, quantity, date of purchase, Manufacturer/brand, and model #.
BUSINESS & HOME Such As: Light fixtures, television, audio systems, external power adapters, DVD players, computers, printers,	30% MAXIMUM Res - \$1,000 Bus - \$2,000	Must be purchased in the US VI, Original sale receipt indicating, name, address, quantity, date of purchase, Manufacturer/brand, and model #.
SMALL BUSINESS and MISC PRODUCTS Copiers, fax & mailing machines, scanners, ice machines, hot food holding cabinets, ,steam cookers, programmable thermostats, windows, etc.	30% MAXIMUM Res - \$1,000 Bus - \$2,000	Must be purchased in the US VI, Original sale receipt, indicating, name, address, quantity, date of purchase, Manufacturer/brand, and model #.

PROGRAM # 2 - PRODUCT COMMENCEMENT & CLOSE OUT DATES

OCTOBER 1, 2009 – SEPTEMBER 30, 2010

ELECTRIC SYSTEMS

SOLAR

ITEM	REBATE AMOUNT	STIPULATIONS
P/V Electric System (to include P/V panels, optional battery bank, inverters, charge controller)	50% of product cost Maximum - \$11,500	One time purchase of all components necessary to generate electricity for a Maximum 2KW system (System MUST be installed and operational within 1 year)

WIND

ITEM	REBATE AMOUNT	STIPULATIONS
Wind Electric System (to include wind turbine generator, tower, electronic control system, controller, inverter, optional battery bank)	50% of product cost Maximum Rebate- \$11,500	One time purchase of all components necessary to generate electricity for a Maximum 2KW system (System MUST be installed and operational within 1 year)

HYBRID – SOLAR/WIND

ITEM	REBATE AMOUNT	STIPULATIONS
Solar/Wind Electric system (to include P/V's & wind turbine generator, tower, inverter, controller, optional battery bank)	50% of product cost Maximum Rebate- \$11,500	One time purchase of all components necessary to generate electricity for a Maximum 2KW system (System MUST be installed and operational within 1 year)

	ITEMS	DATES	REBATE AMOUNTS
S O L A R	Solar Water Heater (Must be SRCC certified)		
	81 – 120 gallons	10/01/09 – 9/30/10	\$1,200
	40 – 80 Gallons	10/01/09 – 9/30/10	\$900
	39 gallons & below	10/01/09 – 9/30/10	\$700
E N E R G Y S T A R	Compact Fluorescents	10/01/08 – 9/30/10	<i>One \$5.00 coupon off the purchase of (3)single or a package of 4 or more CFL bulbs, limit 5 coupons per cycle (residential users only)</i>
	Ceiling Fans	10/1/09 – 9/30/10	30% off purchase price, Limit 4 per cycle
	Room Air Conditioner	10/1/09 – 9/30/10	Maximum rebate \$1000 Limit 2 per cycle
ALL ENERGY EFFICIENT LIGHTING PRODUCTS AND APPLIANCES MUST BE ENERGY STAR CERTIFIED AND CARRY THE “ENERGY STAR” LOGO.			
Energy Efficiency Lighting			

Other Energy Efficiency Products	Electric Water Heater Timers	10/01/09 – 9/30/10	25% off purchase price Limit 1 (Per cycle)
	Air Condition Units Must meet Energy Star efficiency Standards	10/1/09 – 9/30/10	

WEBSITES FOR ELIGIBLE V. I. ENERGY OFFICE REBATE PRODUCTS

Main Page

<http://www.gosolarcalifornia.ca.gov/>

Eligible Equipment page

<http://www.gosolarcalifornia.ca.gov/equipment/index.html>

Inverters

<http://www.gosolarcalifornia.ca.gov/equipment/inverter.php>

PV Panels

<http://www.gosolarcalifornia.ca.gov/equipment/pvmodule.html>

Batteries

<http://www.usbattery.com>

VIRGIN ISLANDS GOVERNMENT- OFFICE OF THE GOVERNOR

VIRGIN ISLANDS ENERGY OFFICE

ENERGY REBATE PROGRAM

DEALER LIGHTING COUPON REDEMPTION FORM

DATE SUBMITTED: _____

INVOICE # _____

NAME AND ADDRESS OF BUSINESS

Total Discount Submitted

Month: _____

Submitted by: _____

DUNS # _____

Dealer's Signature

I have attached _____ discount coupons for the purchases of energy efficient lighting bulbs/lamps and other energy saving product during the above stated month.

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(FOR VIEO USE ONLY)

_____ **VIEO Certified Dealer**

_____ **Coupons Verified**

Total Amount of Invoice: \$ _____

Date Submitted to Finance: _____

Total Amount to be paid to Dealer: \$ _____

Initials (VIEO) _____

VIRGIN ISLANDS ENERGY OFFICE
ENERGY REBATE PROGRAM APPLICATION INSTRUCTIONS

- ◆ **NAME ON THE APPLICATION AND SALE RECEIPT MUST BE THE SAME.**
- ◆ Fill in all information including the questionnaire (print or type).
- ◆ Sign and date the form. Keep a copy for your records.
- ◆ Make certain that the dealer completes and signs his/her portion.
- ◆ Place completed application in an envelope along with the **ORIGINAL SALE RECEIPT**, and mail to the address below:

VIRGIN ISLANDS ENERGY OFFICE
No. 45 Estate Mars Hill
Frederiksted, Virgin Islands 00840

- ◆ **NOTE: PHOTOCOPIES OF SALES RECEIPTS WILL NOT BE ACCEPTED.**
- ◆ **If you would like the sale receipt returned, please include a stamped and self-addressed envelope with your application.**

PLEASE NOTE THE FOLLOWING PROGRAM RULES AND REGULATIONS:

- ◆ **Highlighted areas MUST be filled out. Incomplete applications will be returned without being processed.**
- ◆ Applications not accompanied by an original sale receipt will be returned to sender without being processed.
- ◆ Applications must be submitted within **30** days of unit purchase date.
- ◆ **REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDS. THEREFORE, THIS PROGRAM MAY BE TERMINATED AT ANY TIME.**
- ◆ Eligible items (products) MUST be purchased from a *VIEO* certified rebate dealer.
- ◆ REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES.
- ◆ Number of item per household or business per program cycle is limited to the amount shown on rebate list.
- ◆ **This rebate offer applies only to legal residents of the U. S. Virgin Islands (to claim residency, applicant MUST be domiciled in the Territory). The V.I. Energy Office reserves the right to request proof of residency, i.e., V.I. Income Tax documents.**
- ◆ The VIEO reserves the right to inspect items to ensure that they are installed at the address listed on the rebate application. Non-compliance will result in repayment of rebate funds by applicant and/or prosecution for fraud.
- ◆ The VIEO reserves the right to add, delete or change program rules at our discretion.
- ◆ **IMPORTANT NOTE: PURCHASED ITEM(S) MUST BE INSTALLED AND OPERATIONAL WITHIN ONE YEAR.**

If you have any questions, or need additional information contact the Virgin Islands Energy Office at (340)773-1082, EXT. 2201.

