



USVI WISE Program: Small Commercial Energy Efficiency Grant Application

INSTRUCTIONS | Please read the Virgin Island commercial program guidelines and eligibility criteria before completing this application. It is important that you fill out all sections of this application completely. Questions regarding this application or the application process should be directed to the Energy Efficiency Program Coordinator.

NAME OF APPLICANT: _____ DATE: _____

OF YEARS IN OPERATION: _____ (circle one) CORPORATION PARTNERSHIP SOLE PROPRIETORSHIP

EMPLOYER IDENTIFICATION # (EIN): _____ BUSINESS LICENSE #: _____

DUNS # _____

ADDRESS OF APPLICANT: _____

ADDRESS OF PROJECT (IF DIFFERENT FROM ABOVE): _____

PHONE NUMBER: _____ CONTACT PERSON: _____ (Name and Position)

TOTAL AMOUNT WILLING TO INVEST: _____ REQUESTED GRANT FUNDS: _____ (40% of estimated project cost, not to exceed \$80,000)

BUSINESS OVERVIEW: BRIEFLY DESCRIBE THE FOLLOWING ASPECTS OF YOUR BUSINESS/ PROPERTY. (You may attach separate sheets or provide a written history and description of your business if you wish.)

WHAT TYPE OF BUSINESS DO YOU OWN?

HOW WILL THE ENERGY EFFICIENCY IMPROVEMENTS AFFECT YOUR COMPANY?

AGE OF BUILDING (YR. BUILT): _____ TOTAL SQUARE FEET OF BUILDING: _____ # OF OCCUPANTS: _____

IS THE BUILDING HISTORIC (Y/N) _____ IS THE BUILDING IN A HISTORIC DISTRICT (Y/N) _____



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PRIMARY FUEL: _____ PRIMARY SERVICE UTILITY: _____

IF YOU ARE LEASING, DESCRIBE THE TERMS OF YOUR LEASE (RENT AND LENGTH OF LEASE) and PROVIDE A COPY OF YOUR CURRENT LEASE (Simple Payback must fall within the term of the lease to qualify for the WISE program):

DESCRIBE HOW THE PROJECT WOULD FIT WITHIN THE CONSTRAINTS OF YOUR LEASE: _____

PROJECT DESCRIPTION: CHECK THE ENERGY CONSERVATION MEASURES YOU WISH TO INCLUDE IN YOUR PROJECT. You may attach separate sheets/spreadsheets further describing planned the project. (Must reach 15% projected energy savings to be eligible – determined by the energy audit.)

- Solar hot-water heating
- Air curtains to reduce AC
- Propane substitution for electric cooking and hot water heating
- Super High Efficiency refrigeration, cooking, ventilation, air conditioning, washing and drying equipment replacements
- Switches, timers, occupancy sensors, and behavioral changes to reduce demand and consumption of lighting, refrigeration, cooking, freezers, hot-water heating, fans, air conditioners, washers and dryers
- LED, CFL, and electronic-ballasted fluorescent fixtures
- Maintenance practices such as filter replacement, sealing leaks, shading, etc.
- Water-use efficiencies including recirculation of waste water, low-flow showers and toilets, faucet aerators, and irrigation measures
- Air sealing and envelope measures
- Domestic-scale renewables including PV, solar domestic hot water, and architectural wind
- Other (Please describe) _____

OTHER REQUIRED INFORMATION

PLEASE PROVIDE 12 MONTHS OF PAST UTILITY BILLS FOR YOUR BUSINESS.

DO YOU AGREE TO PROVIDE at least 12 MONTHS OF UTILITY DATA AFTER THE PROJECT IS COMPLETED? (Y/N) _____

PLEASE PROVIDE A COPY OF YOUR CURRENT VI BUSINESS LICENSE.

PLEASE PROVIDE A RECENT (ie. within last 90 days) COMMERCIAL CREDIT REPORT (if available).

DO YOU PLAN ON FINANCING 60% OF THE PROJECT? (Y/N) _____



PLEASE PROVIDE A BANK LETTER OR AUDITED FINANCIAL STATEMENT WITH EVIDENCE OF CAPACITY TO FINANCE 60% OF PROJECT COST.

HAVE THE APPLICANT FIRM OR ANY OWNER OF MORE THAN 20% OF THE BUSINESS FILED FOR BANKRUPTCY OR PROTECTION FROM CREDITORS?

(Y/N) ____; IF YES, PROVIDE DETAILS: _____

DO YOU AGREE TO MAKE ALL RELEVANT DOCUMENTS AVAILABLE ON REQUEST? (Y/N) _____

WILL YOU ALLOW THE ENERGY OFFICE TO MAKE THE BUSINESS UTILITY DATA PUBLIC TO PROVIDE INFORMATION FOR CASE STUDIES FOR OTHER INTERESTED BUSINESS OWNERS? (optional) (Y/N) _____

HOW DID YOU HEAR ABOUT THE VIRGIN ISLAND'S WISE COMMERCIAL PROGRAM? _____

WHAT MOTIVATED YOU TO APPLY FOR THE VIRGIN ISLAND'S WISE COMMERCIAL PROGRAM? (SAVINGS, COMFORT, ENVIRONMENT, HEALTH, OTHER – if other please explain)

AS _____ (title) OF _____,

I CERTIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION AND IN DOCUMENTS AND EXHIBITS PROVIDED IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I FURTHER COMMIT TO THE FOLLOWING ACTIONS, AS DESCRIBED MORE FULLY IN THE PROJECT APPLICATION:

- A) UNDERTAKE AND CARRY OUT THE PROJECT AS DESCRIBED IN THE PROJECT APPLICATION, AND DOCUMENTS AND EXHIBITS PROVIDED,
- B) PROVIDE THE ENERGY OFFICE WITH NECESSARY INFORMATION FOR COMPLETING REQUIRED REPORTS,
- C) MAKE ALL RELEVANT RECORDS AVAILABLE TO ENERGY OFFICE AND ITS PARTNERS UPON REQUEST,
- D) BEGIN PROJECT ACTIVITIES ONLY FOLLOWING EXECUTION OF A LEGALLY BINDING COMMITMENT BETWEEN ENERGY SERVICES GROUP (ESG) AND THE APPLICANT AND THE RELEASE OF OTHER CONDITIONS,
- E) COMPLETE PROJECT ACTIVITIES NO LATER THAN ONE YEAR FROM APPLICATION,
- F) (OPTIONAL) SECURE AND OBTAIN ADDITIONAL FUNDS IN THE AMOUNT OF \$ _____ AS DESCRIBED IN THIS APPLICATION, AND
- G) PROVIDE 60% OF PROJECT COST IN EQUITY FROM THE APPLICANT'S OWN RESOURCES FOR THE PROJECT AND COVER ANY COST OVERRUNS IN THE PROJECT FROM APPLICANTS OWN RESOURCES.

MY FIRM IS COMMITTED TO UNDERTAKE THIS PROJECT, AND BUT FOR THE PROVISION OF THE VIRGIN ISLAND WISE COMMERCIAL PROGRAM ASSISTANCE, THIS PROJECT WILL NOT BE UNDERTAKEN:

PARTNERSHIP AND SOLE PROPRIETORSHIPS

CORPORATIONS

NAME: _____

(Corporate Name)

TITLE: _____

PRESIDENT NAME: _____

DATE: _____

DATE: _____



BELOW PLEASE LIST ALL OF THE FOLLOWING: ANY OWNER OF 20% OR MORE OF A CORPORATION AND ALL OFFICERS OF THE CORPORATION; ALL PARTNERS; THE SOLE PROPRIETOR.

| | |
|--------------------|---------|
| Print Name & Title | % owned |
| Print Name & Title | % owned |
| Print Name & Title | % owned |



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